

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF KIRINYAGA

Governor's Office
Fax:
Telephone: 020-2582237
Email: info@kirinyagacounty.go.ke
Web: www.kirinyagacounty.go.ke

County Government of Kirinyaga,
Head Quarters.
P.OBox 260,
Kutus

REQUEST FOR PROPOSAL

The County Government of Kirinyaga invites bids from eligible bidders to **REQUEST FOR PROPOSAL FOR PREPARATION OF KIRINYAGA COUNTY SPATIAL PLAN (2015-2025): CONTRACT NO.[CGK/SCM/MLHUD/01/2015/2016/VOL.1]**.

Bidding documents will be downloaded from www.kirinyaga.go.ke website. Candidates may obtain further information from the office of the **Director of Supply Chain Management Office, Second Floor Room 228** of the county commissioner's building-KERUGOYA.

A mandatory pre-proposal conference (meeting) will be held on **Wednesday, 28th October, 2015** as from 10:00AM at the Chief Officer's (Ministry of Land, Housing and Urban development) Office in Kerugoya.

The original and a copy of the Technical Proposal shall be placed in a sealed envelope clearly marked "Technical Proposal" Similarly, the original Financial Proposal shall be placed in a sealed envelope clearly marked "Financial Proposal" and with a warning "Do Not Open With The Technical Proposal". The envelopes containing the Technical and Financial Proposals shall bear the aforementioned assignment name and number and then shall be placed into an outer envelope and sealed. This outer envelope shall bear the submission address (stated hereunder), the aforementioned assignment name and number, and be clearly marked "Do Not Open Before **Wednesday 4th, November 2015 12:00 noon**"

Completed bid documents (as shown above) shall be placed in the tender box located at the entrance of the County Commissioner's Building in KERUGOYA on or before **Wednesday, 4th November, 2015, 12.00 noon**. Opening of the tenders will take place immediately thereafter at a venue as will be directed by the County secretary and Bidders or their representatives will attend the opening exercise at wish.

Any tender that is not in compliance or submitted late shall be disqualified. Late bids will be returned unopened.

Successful proposals at the evaluation stage will qualify for the financial evaluation while the unsuccessful (technical proposals) will be considered non-responsive hence their financial proposals will be returned unopened to the respective bidders.

All sealed bids/tenders shall be addressed to:-

The County Secretary of Kirinyaga
P.O. Box 260
KUTUS

DIRECTOR - SUPPLY CHAIN MANAGEMENT SERVICES.
FOR COUNTY SECRETARY
COUNTY GOVERNMENT OF KIRINYAGA