

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF KIRINYAGA

**EXPRESSION OF INTEREST FOR PROVISION OF TURNKEY SOLUTION
FOR THE CONSTRUCTION OF OFFICIAL RESIDENCES**

TENDER NO. CGK/EOI/006/2017-2018

1.0 Background

The County Government of Kirinyaga is one of the 47 counties in the Republic of Kenya. It is located between latitudes 001' and 00 40' South and longitudes 370 and 380 East. The county borders Nyeri County to the North West, Murang'a County to the West and Embu County to the East and South. It covers an area of 1,478.1 square kilometres. The county has four Sub Counties namely; Mwea, Kirinyaga Central, Ndia and Gichugu.

The County Government of Kirinyaga hereby invites EOIs from interested and eligible service providers for the provision of turnkey solutions for setting up Official Residences for The County Government of Kirinyaga which entails but is not limited to construction of two (2No) Official Residences comprising of a six (6No.) Bedroomed House and a four (4No.) Bedroomed House on approximately 10-20 Acres land and 5-10 Acres land respectively.

2.0 INFORMATION REQUIRED FROM BIDDERS

In order to assess capacity and qualification, bidders are required to provide the following information:

A. LETTER OF EXPRESSION OF INTEREST

The cover letter containing the Bidder's full address including street, building and floor, contact details comprising of postal address, email address and telephone numbers. The bidder should state their experience and area of expertise.

B. FIRM'S COMPANY PROFILE/ CONSORTIUM JOINT AGREEMENT

The Bidders should provide a brief description of the organization and legal status of the firm in terms of registration with relevant entities and compliance with statutory regulations. Bidders should give an outline of the recent experience of the firm that is most relevant to the assignment. The

profile should contain a summarized listing of the relevant projects completed within the last 10 years, indicating the type of expertise offered and value of the work provided and completed (Please provide brochures of projects undertaken). For bidders who operate as a Joint Venture, they should present a preliminary Joint Venture Agreement.

C. CV'S OF BIDDER'S CONSULTANTS FOR SITE INVESTIGATIONS & DESIGN STAGE

Considering the complexity of the assignment, the bidders are expected to have a pool of experienced consultants from different disciplines. Expected disciplines include Planners, Project managers, Architects and Landscape Architects, Civil/Structural Engineers, Construction Managers, Quantity Surveyors, Land Surveyors, Environmentalists, Mechanical Engineers, Electrical Engineers, Interior Designers among other disciplines.

The consultants must be registered with relevant local professional bodies such as Board of Registration of Architects & Quantity Surveyors, Engineers Board of Kenya, National Environmental Management Authority, Architectural Association of Kenya etc.

D. CV'S OF KEY PERSONNEL FOR CONSTRUCTION STAGE

In order to demonstrate the availability of qualified personnel during the construction stage, the Bidders are required to provide CV's and certificates of the key personnel in the various disciplines within their organization to be engaged during the construction of the project. Only CV's of personnel specifically earmarked for the project should be submitted with an organizational chart showing their position, qualifications, experience, anticipated role and time anticipated on the project.

E. BIDDER'S EXPERIENCE

Bidders should provide name of projects or works, scope and value undertaken by the firm over the last 10 years and any other projects done over the mentioned period. Please you may use the format in Table 1 below:

Table 1:

| S/ NO | CONTRACT | COMPLETI ON STATUS | EMPLOYER | COUNTRY | YEAR | COMPLETION PERIOD | VALUE (Kshs) |
|----------|----------|-----------------------|----------|---------|------|----------------------|-----------------|
| | | | | | | | |
| | | | | | | | |

F. AUDITED FINANCIAL REPORTS

The bidders should provide Audited Financial Reports indicating turnover, balance sheets and profit and loss statements for the last 3 years.

G. EVIDENCE OF FINANCIAL RESOURCES

The bidders should provide evidence of adequacy of working capital for this contract i.e. access to line of credit and availability of other financial resources.

H. ADDITIONAL INFORMATION

Bidders may provide other useful information that may benefit or enrich this project based on their past experience in handling a project of this magnitude.

3.0 REQUIREMENTS

Interested firms should submit their proposals that will include the following:

- (i) Bidders must provide their company profile together with relevant statutory documents. Certificate of Registration /Incorporation, Valid National Construction Authority (NCA) Certificate and Valid Tax Compliance Certificate is **A Mandatory requirement** and bidders who fail to provide the above certificates will be disqualified at the preliminary stage of evaluation.
- (ii) The bidder must provide Evidence of experience in handling projects of similar scope - Attach at least five (5) references of similar work done in the last ten years
- (iii) Be composed of relevant consultants with a mix of appropriate expertise. The team members should have a degree from a recognized university in a related field and must have minimum experience of at least Five years in the same or related field.
- (iv) Demonstrate capacity and key related assignments as proof of ability (previous works done and their magnitude, CVs of all key personnel)
- (v) Firms that bid jointly should submit consortium agreements between the parties, with the roles of each party clearly defined.
- (vi) Financial capability - provide evidence of relevant resources and financial statements for three current consecutive years

4.0 EVALUATION CRITERIA

Each submission will be scored according to the point allocation as per Table 2 below. Bidders who score 70 points and above will qualify for the RFP stage.

Table 2:

| | SHORT LIST CRITERIA | POINTS |
|---|---|---------------|
| A | Letter of expression of interest | 5 |
| B | Bidder's company profile | 5 |
| C | CV'S of bidder's consultants for design stage | 15 |
| D | CV's of key personnel for construction stage | 15 |
| E | Bidders experience | 30 |
| F | Audited financial reports | 10 |
| G | Evidence of financial resources | 10 |
| H | Additional information | 10 |
| | TOTAL | 100 |

Note that submission of this EOI does not constitute an entitlement to be invited to submit the RFP or be awarded a contract for the above-mentioned works.

Clarifications

Interested individuals may request for clarification on this qualification for up to Seven (7) days before submission date. Any request for clarification must be sent in writing by paper mail or electronic mail to:

**County Secretary,
County Government of Kirinyaga
P.O. Box 260 - 10304,
Tel: +254-020-8010181,
KUTUS.
Email: procurement@kirinyaga.go.ke**

Submission

Interested and Eligible consultants may download detailed information from the website <http://supplier.treasury.go.ke> or www.kirinyaga.go.ke and those who download the documents from the website **must forward their particulars immediately to procurement@kirinyaga.go.ke for recording and any further clarifications and addenda**

Completed Expression of Interest documents, enclosed in plain sealed envelope, marked **CGK/EOI/006/2017-2018 - Consultancy Services For The Design and Construction of Official Residences TENDER NO. CGK/EOI/006/2017-2018** and shall be addressed to:-

**County Secretary,
County Government of Kirinyaga
P.O. Box 260 - 10304,
Tel: +254-020-8010181,
KUTUS.**

and be deposited in the tender box provided at the County Headquarters, 1st Floor, Nairobi, so as to be received on or before **Wednesday 7th March, 2018 at 10.00 AM**

Bids will be opened immediately thereafter in the presence of the tenderer's representatives who choose to attend the opening at The County Headquarters, 3rd Floor, Conference Room.

Late Bids shall not be accepted.

DIRECTOR SUPPLY CHAIN MANAGEMENT.

FOR: COUNTY SECRETARY