

COUNTY GOVERNMENT OF KIRINYAGA



COUNTY PUBLIC SERVICE BOARD

JOB ADVERTISEMENT

The Kirinyaga County Public Service Board is pleased to invite applications from suitably qualified, motivated and Pro-active individuals to fill up the following vacant positions;

1. ANESTHESIOLOGIST, JOB GROUP CPSB 04 – 1 POST

Job Ref: KCPSB/AT/01/16/09/21

Terms of Service: Permanent & Pensionable

Requirement for Appointment

- Be a Kenyan citizen;
- Served at the grade of Assistant Director of Medical Services for at least 3 years or equivalent position in the private sector for 5 years.
- A Bachelor of medicine and Surgery (M.BCH.B) degree in Medicine from a university recognized in Kenya.
- Have a Masters degree in Anesthesia from an institution recognized by Medical Practitioners and Dentist Board;
- Registered with the Kenya Medical and Dentist Board.
- Must have a current certificate from Medical practitioner and Dentist Board.
- Demonstrate a good understanding of the County Government mandate, health policies as well as vision 2030.
- Should be proficient in computer skills.
- Have capacity to multitask within strict timelines.
- Demonstrate professional competence and managerial capability as reflected in work performance and results.

Duties and Responsibilities

- Responsible for the overall health care services delivery in the field of Anesthesia and Intensive Care Unit at the County General & Teaching Hospital.

- Administer anesthetic or sedation during medical procedures, using local, intravenous, spinal or caudal methods.
- Confer with other medical professionals to determine type and method of anesthetic or sedation to render patient insensible to pain.
- Coordinate administration of anesthetics with surgeons during operation.
- Decide when patients have recovered or stabilized enough to be sent to another room or ward or to be sent home following outpatient surgery.
- Examine patient, obtain medical history and use diagnostic tests to determine risk during surgical, obstetrical, and other medical procedures.
- Monitor patient before, during, and after anesthesia and counteract adverse reactions or complications.
- Record type and amount of anesthesia and patient condition throughout procedure.
- Conduct medical research to aid in controlling and curing disease, to investigate new medications, and to develop and test new medical techniques.
- Coordinate and direct work of nurses, medical technicians and other health care providers in the department;
- Inform students and staff of types and methods of anesthesia administration, signs of complications, and emergency methods to counteract reactions;
- Managing anesthesiological services, coordinating them with other medical activities and formulating plans and procedures;
- Position patient on operating table to maximize patient comfort and surgical accessibility.
- Providing and maintaining life support and airway management and help prepare patients for emergency surgery;
- Providing medical care and consultation in many settings, prescribing medication and treatment and referring patients for surgery;
- Instructing individuals and groups on ways to preserve health and prevent disease;
- Scheduling and maintaining use of surgical suite, including operating, wash-up, waiting rooms and anesthetic and sterilizing equipment;
- Assisting with the management of day to day activities and prioritizing tasks;
- Attending and participating in a variety of meetings;
- Participating and assisting in Mass Casualty exercises/events; and
- Any other lawful duties that may be assigned from time to time.

2. MEDICAL OFFICER, JOB GROUP CPSB 07 – 2 POSTS

Job Ref: KCPSB/MO/02/16/09/21

Terms of Service: Contract

Requirement for Appointment

Bachelors of Medicine and Bachelors of Surgery (M.B; Ch.B.) degree from an institution recognized by the Medical Practitioners and Dentists Board.

- Successfully completed one (1) year internship from a recognized institution
- Registration license from the medical practitioners and dentists board; and
- Certificate in computer application skills from a recognized institution.

Duties and Responsibilities

- Diagnosing, caring and treating diseases
- Performing medical and surgical procedures
- Preparing and responding to emergencies and disasters
- Participating in management of medicines, medical instruments and equipment
- Providing health education, maintaining medical records, health information and data.
- Respond to all calls of duty by the intern doctor or nurse-on duty, whether emergency or otherwise, as quickly as possible
- Assist the consultant in all the wards, theatres and clinics
- Undertake certain specified emergency surgeries, minor or major, with the assistance of the intern doctor(s) or students (s)
- Undertake medical examinations and certify physical fitness
- Any other duties as may be assigned by the supervisor

3. PHYSIOTHERAPIST, JOB GROUP CPSB 09 – 2 POSTS

Job Ref: KCPSB/PT/03/16/09/21

Terms of Service: Contract

Duties and Responsibilities

- Planning and providing physiotherapy services to outpatients at an outpatient unit/ward/health institution;
- Assessing patient needs including rehabilitation;
- Verifying and maintaining information and records relating to patients;
- Screening, assessing and providing therapeutic exercises, manual therapy, electrotherapy and hydrotherapy as per the patients/clients formulated treatment plan;
- Collecting data for operational research;
- Sensitizing the community on physiotherapy issues; and Preparing periodic

Requirements for appointment.

For appointment to this grade, a candidate must have: –

- Degree in Physiotherapy from a recognized institution;
- Certificate of registration from the physiotherapy council of Kenya
- Current certificate of practice from the physiotherapy council of Kenya and Computer knowledge

4. PAEDITRICIAN, JOB GROUP CPSB 04 – 1 POST

Job Ref: KCPSB/PD/04/16/09/21

Terms of Service: Permanent & Pesionable

Job Summary

The position will entail the provision of direct clinical care of patients, especially in acute care dependency unit, Supervision and teaching of the junior medical staff, Evaluation of quality of care outcomes and the implementation of initiatives to enhance quality, Provision of general medicine expertise, which extends to leading the junior and senior doctors in the department's medical team and receiving referrals from other medical practitioners within the County, leads the

multidisciplinary team to provide specialist medical services to patients, promotes patient safety and quality of care and provides leadership, orientation, training, supervision and education for doctors in training, Health Service Medical Practitioners and other health workers.

Duties and Responsibilities

- Be part of team of surgeons within Department of surgery and reporting to the Head of Department,
- Be involved in clinical management of patients including emergency care and procedures, elective procedures, outpatient clinics and inpatient management as per duty allocation/Roster
- Provision of health services in various disciplines in medicine and in the area of specialization in a sub-county hospital or County Referral Hospital.
- Provision of professional guidance and training of doctors, dentists, and health personnel working under him to ensure maintenance of the highest standards of health care in the hospital.
- Application of the principles and procedures of the modern medicine in preventing, diagnosing, caring for and treating illness, injury using specialized testing, and diagnostic, medical and psychological techniques,
- Supervision of the implementation of the care and treatment plans by other medical personnel,
- Conducting education and research activities
- Ensure effective work planning, performance management and professional development
- Setting of standards and ensuring they are enforced
- Ensure staff continuing medical education,
- Participate in the teaching, training of medical officers, interns, registrars clinical officers and other staff in the department,
- Ensure proper handling of patients, proper record keeping and detailed examinations, Diagnosis, clerking and management of patient.
- Ensure proper procedure in referring patients,
- Be involved and participate in institutional agenda on quality and best practice and any other responsibilities allocated,

Requirement for Appointment

- Be a Kenyan citizen
- Have served at the level of senior medical officer job group 'P' for a minimum period of three years in the specialty;

- Served at the grade of Assistant Director of Medical Services for at least 3 years or equivalent position in the private sector for 5 years.
- A Bachelor of medicine and Surgery (M.BCH.B) degree in Medicine from a university recognized in Kenya.
- A Masters degree in the relevant specialization.
- Registered with the Kenya Medical and Dentist Board.
- Must have a current certificate from Medical practitioner and Dentist Board.
- Demonstrate a good understanding of the County Government mandate, health policies as well as vision 2030.
- Should be proficient in computer skills.
- Have capacity to multitask within strict timelines.
- Demonstrate professional competence and managerial capability as reflected in work performance and results.

5. NURSES (CRITICAL CARE), JOB GROUP CPSB 08 – 15 POSTS

Job Ref: KCPSB/N/CC/05/16/09/21

Terms of Service: Contract

Duties and Responsibilities:

- Ensuring patient care, including medications, orders and treatment.
- Assisting the physicians in performing special procedures.
- Monitoring closely cardiac and physical status of patients under the direction and guidance of the Head Nurse.
- Assisting in emergency nursing procedures necessary for prompt control of changes in patient(s) physical conditions.
- Ability to perform the techniques of cardiopulmonary resuscitation, accurately and effectively.
- Keeping abreast of changing techniques in critical care nursing and maintaining high level of expertise.
- Maintaining accurate medical records.
- Recognizing complications in the intensive care patients and operating technological equipment.
- Ensuring economic use of equipment and supplies.

- Counseling patients and family and refer as appropriate / plan and participate in the rehabilitation process.
- Any other duties assigned.

Requirements for appointment:

- Must be a Registered Nurse and Registered mid-wife / registered Community Health Nurse.
- Bachelors of Science Degree in Nursing is an added advantage.
- Minimum two (2) years in intensive care nursing.
- Proficiency in computer applications.
- Good Communication and Interpersonal skills.

Mandatory Skills:

- Registered Intensive Care Nurse.
- Well oriented on hospital structures and operations.
- Nursing process and professional Ethics.

How to Apply

Applicants should submit their applications together with copies of their detailed

- Curriculum Vitae,
- Academic and Professional certificates,
- Testimonials,
- PIN Certificate,
- National Identity Card or Passport and
- Any other supporting documents.

Clearly indicate the position applied for, both on the cover letter and the envelope. Applications should be addressed to:

The Secretary
County Public Service Board
P O Box 260 - 10304

KUTUS

Hand delivered applications should be dropped at the **County Headquarters 4TH floor, KUTUS** (Office of County Public Service Board between **8.00 a.m. and 5.00 p.m.** on weekdays).

Applicants should seek clearance and attach copies or evidence thereof of the updated documents below.

- Kenya Revenue Authority
- Ethics and Anti-corruption Commission
- Criminal Investigation Department (Certificate of Good Conduct)
- Higher Education Loans Board (HELB)
- Credit Reference Bureau (CRB)

Applications should reach the County Public Service Board (CPSB) on or before **Tuesday, 28th September 2021**

Shortlisted candidates will be required to produce their original identity cards, academic and professional certificates, testimonials, clearance and other relevant documents in support of their applications.

NOTE

Women and persons living with disabilities who meet the specified requirements are encouraged to apply.

Salary and benefits attached to these posts are as per the guidelines by Salaries and Remuneration Commission.

Prospective candidates are encouraged to visit our website:

www.kirinyaga.go.ke for more details.

The Kirinyaga County Government is an equal opportunity employer.