

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF KIRINYAGA TENDER NOTICE

The County Government of Kirinyaga hereby invites Interested and Eligible Contractors/Vendors to participate in the following tenders for the Financial Year 2021 - 2022 as listed below;

DEPARTMENT: FINANCE AND ECONOMIC PLANNING

S/No	Tender Number	Tender. Neg. No	Tender Number	Procurement Method	Preference	Closing Date	Time
1.	CGK/SCM/ FIN/002/2021-2022	941864-2021-2022	PROVISION OF COMPREHENSIVE MOTOR VEHICLE INSURANCE COVERS.	NATIONAL OPEN TENDER	Open Tender	10 th March,2022	2pm

DEPARTMENT: EXECUTIVE

S/No	Tender Number	Tender. Neg. No	Tender Number	Procurement Method	Preference	Closing Date	Time
1.	CGK/SCM/CS /003/2021-2022	941657-2021-2022	TENDER FOR PROVISION OF SECURITY SERVICES FOR KIRINYAGA COUNTY OFFICES AND FACILITIES.	NATIONAL OPEN TENDER	Open Tender	10 th March,2022	2pm

1. Submission.

Interested and eligible candidates may obtain detailed information and inspect the tender documents at Kirinyaga County Headquarters, Kutus, Supply Chain Management Office, Room B15 during normal working hours. Interested and eligible tenderers may obtain further information from and inspect the tender documents at Director Supply Chain Management Office, 1st Floor, Kirinyaga County Headquarters, Kutus during normal working hours.

A complete set of tender documents may be obtained by interested and eligible bidders from the Public Procurement Information Portal website <http://tenders.go.ke> or the County website www.kirinyaga.go.ke. Bidders who download the documents from the website **MUST** forward their particulars (Name, contacts, physical address and the tender no./Description) immediately to procurement@kirinyaga.go.ke for recording and any further clarifications or addendums.

For the e-procurement tenders, Tenderers shall electronically upload copies of all the relevant certificates and documents on e-procurement system in support of their bids. Tenderers shall ensure that the submitted bid (documents) is (are) Serialized/paginated, intact and in PDF format. (i.e. Each page in the submitted bid shall have serial identification and uploaded in PDF format).

Prices quoted should be inclusive of all taxes and delivery costs and must be expressed in Kenya shillings and shall remain valid for a period of **120 days** from the closing date of the tender.

Tenders **MUST** be accompanied by dully filled, signed and stamped Tender Securing Declaration Form for AGPO registered groups in the format provided in the tender documents.

The tender securing declaration form/ tender security/bid bond **MUST** be scanned and uploaded along with the electronic bid documents and the **original physical tender securing declaration form/ tender security/bid bond SHALL** be submitted to The County Government of Kirinyaga Headquarters, Kutus, Supply Chain Management Office, 1st floor Room B15 on or before the date & time indicated above mentioned. **Failure to submit the original physical tender securing declaration form/ tender security before the closing of the bid shall lead to disqualification of the bid.**

For Manual Tenders, Complete Tender documents, enclosed in plain sealed envelope, marked the relevant Tender Number /Tender Description shall be addressed to: -

**The County Secretary,
County Headquarters,
P.O Box 24 – 10300,
Kirinyaga.**

And be deposited in the tender box provided at the County Headquarters, 1st Floor, Kutus, so as to be received on or before **the closing dates as indicated above.**

2. Clarifications

Interested individuals may request for clarification on the tender for up to Seven (7) days before submission date at Supply Chain Management Offices, 1st Floor, and Kirinyaga County Headquarters during normal working hours. Any request for clarification done in writing must be addressed to:

**The County Secretary & Head of Public Service,
County Headquarters,
P.O Box 260 – 10304,
Kutus.**

Tel: +254 20 21553369

Email: procurement@kirinyaga.go.ke

3. Opening of Bids

Electronic bid documents shall automatically close immediately after the indicated date & time above mentioned. Thereafter the bids will be electronically opened in the presence of tenderers who choose to attend at the 3rd floor Conference Room, Kirinyaga County Headquarters, Kutus or as may be indicated in the Tender Document.

Manual, Bids will be opened immediately thereafter in the presence of the tenderer's representatives who choose to attend the opening at The County Headquarters, 3rd Floor, Conference Room at the indicated date and time above. The tenderers' representatives who choose to attend shall sign a register evidencing their attendance.

HEAD SUPPLY CHAIN MANAGEMENT.

FOR: COUNTY SECRETARY & HEAD OF PUBLIC SERVICE