



## COUNTY GOVERNMENT OF KIRINYAGA

## TENDER NOTICE

The County Government of Kirinyaga hereby invites Interested, Qualified and Eligible Contractors/Vendors to participate under **Open National Tender** competitive method for the procurement of Goods, Works, and Services for the Financial Year 2024 - 2025 as listed below:

1. E-PROCUREMENT TENDER

DEPARTMENT: ENVIRONMENT, ENERGY, CLIMATE CHANGE, NATURAL RESOURCES, WATER & IRRIGATION SERVICES

S/No	Tender Number	Tender Name	IFMIS Negotiation No	Procurement Method	Preference	Closing Date	Time
1.	CGK/EN&W/ONT/001/2024-2025	Re-advertisement for tender for supply and delivery of Truck mounted skip loader complete with litter bin, 8-10 Metre cubed capacity.	1659892-2-2024/2025	Open National Tender	OPEN	18-10-2024	11:00 AM

2. MANUAL SUBMISSION TENDER

DEPARTMENT: FINANCE AND ECONOMIC PLANNING

S/No	Tender Number	Tender Name	Procurement Method	Preference	Closing Date	Time
1.	CGK/ONT/FIN/001/2024-2025	Tender for provision of staff car loan & housing mortgage scheme administration in Kirinyaga County.	Open National Tender	OPEN	18-10-2024	11:00 AM

1.

## Submission.

Interested and eligible candidates may obtain detailed information and inspect the tender documents at Kirinyaga County Headquarters, Kutus, Supply Chain Management Office, Room B15 during normal working hours. Interested and eligible tenderers may obtain further information from and inspect the tender documents at Director Supply Chain Management Office, 1st Floor, Kirinyaga County Headquarters, Kutus during normal working hours.

A complete set of tender documents may be obtained by interested and eligible bidders from the Public Procurement Information Portal website <http://tenders.go.ke> or the County website [www.kirinyaga.go.ke](http://www.kirinyaga.go.ke). Bidders who download the documents from the website **MUST** forward their particulars (Name, contacts, physical address, and the tender No./ description) immediately to [procurement@kirinyaga.go.ke](mailto:procurement@kirinyaga.go.ke) for recording and any further clarifications or addendums.

Prices quoted should be inclusive of all taxes and delivery costs and must be expressed in Kenya shillings and shall remain valid for a period of **180 days** from the closing date of the tender.

Tender **MUST** be accompanied by an original bid security for the amount indicated in the tender document issued in Kenya shillings or a freely convertible currency and in the form of bank guarantee, or an insurance guarantee from PPRA Approved Insurance Company in the format provided valid for an additional 30 days beyond the tender validity period from the date of tender opening.

The tender security/bid bond **MUST** be scanned and uploaded along with the electronic bid documents and the **original physical tender security/bid bond or digitally generated bond SHALL** be submitted to The County Government of Kirinyaga Headquarters, Kutus, Supply Chain Management Office, 1st floor Room B15 on or before the date & time indicated above mentioned. **Failure to submit the original physical tender security or digitally requested & obtained tender security document before the closing of the bid shall lead to disqualification of the bid.**

**For the e-procurement tender**, tenderers shall electronically upload copies of all the relevant certificates and documents on e-procurement system in support of their bids. Tenderers shall ensure that the submitted bid (documents) is (are) serialized/paginated, intact and in PDF format. (i.e., each page in the submitted bid shall have serial identification and uploaded in PDF format).

**For Manual Tender**, Complete Tender documents, enclosed in plain sealed envelope, marked the relevant Tender Number /Tender Description shall be addressed to: -

**The County Secretary & Head of Public Service,  
County Headquarters,  
P.O Box 260 – 10304,  
Kutus.  
Tel: +254 20 21553369  
Email: [procurement@kirinyaga.go.ke](mailto:procurement@kirinyaga.go.ke)**

and be deposited in the tender box provided at the County Headquarters, Ground Floor, Kutus, so as to be received on or before **the closing dates as indicated above.**

## 2. Clarifications

Interested individuals may request for clarification on the tenders for up to Seven (7) days before submission date at Supply Chain Management Offices, 1<sup>st</sup> Floor, Kirinyaga County Headquarters during normal working hours. Any request for clarification done in writing must be addressed to:

**The County Secretary & Head of Public Service,  
County Headquarters,  
P.O Box 260 – 10304,  
Kutus.**

**Tel: +254 20 21553369**

Email: [procurement@kirinyaga.go.ke](mailto:procurement@kirinyaga.go.ke)

## 3. Opening of Bids

The bid documents shall close immediately after the indicated date & time mentioned above. Thereafter the bids will be opened in the presence of bidders who choose to attend at the 1<sup>st</sup> floor Conference Room, Kirinyaga County Headquarters, Kutus or as may be indicated in the Tender Document.

The bidder's representatives who choose to attend shall sign a register evidencing their attendance.



**HEAD SUPPLY CHAIN MANAGEMENT.  
FOR: COUNTY SECRETARY & HEAD OF PUBLIC SERVICE**